
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
July 22, 2020 – 4:00 P.M. – Via Teleconference

Call to Order

Mayor Julia Johnson called the meeting to order at 4:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer, Germaine Kornegay, Chuck Owen, Brendan McGoffin, Karl de Jong, Jared Couch and Glenn Allen (late due to technical difficulties). Staff: Recorder Brue, City Supervisor Merriman, Finance Manager Scott, IT Director Chambers, Planning Director Coleman, Public Works Director Freiberger, Fire Chief Klinger, Police Chief Tucker and City Attorney Thompson.

Mayor Johnson requested for the record that Councilmember Kornegay's absence from the July 8, 2020 meeting be recorded as excused.

Approval of Agenda

Councilmember Kinzer moved to approve the agenda. Seconded by Councilmember Kornegay. Motion carried (6-0).

Consent Calendar

- Minutes from Previous Meeting
- Finance
 - Claim Checks #193438 to #193532 plus EFT's in the amount of \$722,117.40
 - Payroll Checks #60108 to #60120 plus EFT's in the amount of \$382,486.10
- Possible contract Award – Flat Bed and AutoCrane – TriVan Truck Body (2020-PO-11)
- Surplus of International Fire Engine (Resolution 1057-20)
- 45-day Referral to the Lodging Tax Advisory Committee

Councilmember Kornegay moved to approve the consent agenda items 1 thru 5. Councilmember de Jong seconded. Motion carried. (6-0).

Introduction of Special Guests and Presentations

Staff Reports

Mayor Johnson congratulated Councilmember Kornegay on her appointment as a PUD Commissioner for District 3. The Mayor wished her well and commented on the asset she has been as a Councilmember.

Councilmember Kornegay stated she will be sworn in as PUD Commissioner on August 11 and she will resign from the Council after the August 12 meeting.

Mayor Johnson – stated she had toured the COVID testing site. She noted they are testing an average of 400 people per day. They are also looking for volunteers to help at the site. A thank you was passed to Police Chief Tucker for sending over some of the new officers to help at the testing site. She reported on the request for outdoor stores and dining and said the health department officials discourage this type of activity. She also stated she spoke with some storeowners and they were not in favor. Mayor Johnson announced the upcoming retirements of Fire Chief Klinger (May 2021), Wastewater Treatment Plant Supervisor Debbie Allen (August 21) and Accounts Payable Clerk Cheryl Brue (December 31). She then presented a COVID report, reviewing current numbers.

Councilmember Allen joined the meeting.

Fire Chief Klinger – thanked the Mayor for her kind words. He reported COVID numbers are up and a countywide burn ban becomes effective July 24 beginning at noon. Chief Klinger also reported on the surplus fire truck.

Police Chief Tucker – presented an update on the Baptist Church graffiti. He also reported on new hire Brady Moore with being able to fast track him due to his experience as a deputy reserve. He reviewed the department's schedule of working 4 on/4 off with 4 squads of 3. Other information presented was a shooting at the Skagit Motel, the upcoming protest Sedro-Woolley against racism and participation in an interview by KSVR.

Councilmember de Jong passed along concern of a building owner in the 800 block of Metcalf regarding access to the roof due to placement of waste containers.

Planning Director Coleman – reported on the Planning Commission meeting held that included three public hearings. They have also been busy with a couple annexation requests.

Public Works Director Freiberger – noted the sewer comp plan would come before Council at a meeting in September. Other items and projects reported were the WWTP Electrical bid, Digester/Arreation bid, SR20 W. Lane Widening, Jameson Street overlay, Houser parking paving, NSH Cemetery and chip seal prep.

Councilmember de Jong reported of petunias and weeds growing from the street gutters in the 800 block of Metcalf.

Finance Manager Scott – expressed her congratulations to Councilmember Kornegay. She stated the finance department continues to work behind the scenes and reported the budget calendar is being worked on and should be out sometime in the next week.

IT Director Chambers – reported working on the firewall upgrade and working with finance on the transition to Bias cloud. Other items being worked on are the fiber franchise agreement, docuware training and helping with many zoom meetings.

City Attorney Thompson – stated she continues to be working behind the scene and congratulated Councilmember Kornegay on her appointment to the PUD board.

City Supervisor Merriman – reported working on the agreement with PUD for the ball field property down by Riverfront Park. He updated Council on the Library project noting it is 85% complete and at 65% of the budget. Substantial completion should be reached at the end of September with possible move in October, opening in November. He also reported on progress on the budget calendar for the two-year budget, lodging tax grant program and property tax.

Councilmember and Mayor's Reports

Councilmember Kornegay – thanked staff for their congratulations.

Councilmember Owen – expressed congratulations to Councilmember Kornegay, noted the police are on the ball and all city staff is doing a great job.

Councilmember Allen – noted a great job by all city staff.

Councilmember Couch – concurred with others with congratulations to Councilmember Kornegay. He expressed his wish for Fire Chief Klinger to stay on but noted Klinger has done a great job in preparing Asst. Fire Chief Wagner for taking over.

Councilmember de Jong – congratulated Councilmember Kornegay. He addressed Riverfront Park noting the RV Park will be closing for a while. He has also been working on COVID phase four bills and commented on local businesses closing, especially in La Conner.

Public Comments

No public comment received.

Public Hearings

Confirmation of Moratorium on Accessory Dwelling Unit (ADU) Applications

The public hearing was opened by Mayor Johnson at 4:51 P.M. with no comments received, the public hearing was closed at 4:51 P.M.

Planning Director Coleman addressed the emergency moratorium adopted on June 24, 2020 in order to allow the Council sufficient time for consideration of ADU's. The moratorium includes a work schedule with a timeline for addressing traffic impact fees, sewer connection fees and park impact fees for ADU's.

Councilmember de Jong moved to adopt Ordinance No. 1958-20 an ordinance ratifying and confirming Ordinance 1957-20 adopted June 24, 2020 proclaiming an emergency and placing a moratorium on the processing or accepting of applications, permits or licensing and

establishment for any accessory dwelling units. Seconded by Councilmember Allen. Motion carried (7-0).

Fees for Accessory Dwelling Units (ADU's)

Mayor Johnson opened the public hearing at 4:56 P.M. with no comments received, the public hearing was closed at 4:56 P.M.

Planning Director Coleman reviewed background information and fee comparisons of other jurisdictions on accessory dwelling units (ADU's). He noted the neighboring jurisdictions have chosen not to have fees for ADU's. Coleman stated he just received a comment for the record from the Department of Commerce encouraging low impact fees for ADU's. He also reviewed the tiered fee structure. At this time, no action can be taken as we wait for the review period from Department of Commerce. Coleman stated he did request the review be expedited in order to take action at the August 12 meeting. He requested input from the council to get a feel of being on the right track.

Some discussion ensued regarding total fees for a unit of 450 sq. feet or less, fees designated to the specific funds, what fees can be used for, school impact fees and a way to infill with affordable housing.

Possible Adoption of Ordinance – 2020 Transportation Impact Fee Update

Mayor Johnson opened the public hearing at 5:15 P.M. No comments received. The public hearing was closed at 5:15 P.M.

Public Works Director Freiberger presented a transportation impact fee schedule summary to include a breakdown of existing and proposed fees. He noted the last update to the fees took place in 2016. The primary purpose of the impact fees is to provide funds for matching funds for projects on the project list. Freiberger addressed funding through the Transportation Benefit District and other sources. Included within the ordinance will be the impact fees for ADU's once decided, and language defining how PRD impact fees are calculated. Action will be requested at the August 12 meeting.

Unfinished Business

New Business

Information Only Items

Public Works Director Authority Record
Library Project Cost Summary

Good of the Order

Executive Session

Adjournment

There being no further business the meeting adjourned at 5:26 P.M.